

**KINGWOOD TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

Regular Meeting - January 23, 2024 7:00 p.m.

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Kingwood Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Kingwood Township Board of Education Office, has been filed with the Kingwood Township Clerk, and was published in the *Hunterdon County Democrat*, on October 26, 2023.

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call Attendance
- IV. Performance by the Kingwood Chorus
- V. Recognition of the Public

For members of the Kingwood Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- 2. Each statement made by a participant shall be limited to three minutes' duration;
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
- 5. The presiding officer may: a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;

VI. School Business Administrator/Board Secretary - M. McCann

1. Informational Items:

- Mandated Training
- Ethics - due date if recently elected is February 2nd, others 4/30/2024
- Thank you to custodial staff for snow/ice removal

1. Motion to approve the following meeting minutes:

December 13, 2023 - Regular Meeting

January 2, 2024 - Board of Education Reorganization Meeting

Roll Call Vote

2. Motion to approve the December 2023 Payroll, FICA and DCRP as follows:

December 2023 Net Payroll	\$266,252.41
December 2023 Agency	\$155,167.43
December 2023 Board Share FICA	\$6557.13
December 2023 State Share FICA	\$22,872.38
December 2023 Board Share DCRP	\$406.64
Total December 2023	\$451,255.99

Roll Call Vote

3. Motion to approve the following bill lists:

December 31, 2023	\$152,457.06
January 23, 2024	\$341,923.25

Roll Call Vote

4. Motion to approve the December 2023 line-item appropriation transfers as per the attached report.

Roll Call Vote

5. Motion to approve the Board Secretary and Cash Reconciler's reports:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.10 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Kingwood Township Board of Education accept the monthly financial reports of the Secretary and the Cash Reconciler's for the month(s) of December 2023; and further recommends, in compliance with N.J.A.C. 6A: 23-2.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.10 (a), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Roll Call Vote

VII. Chief School Administrator's Report- R. Falkenstein

- a. Motion to approve the shared services agreement between Kingwood Township Board of Education and Frenchtown Borough of Education for a Preschool Intervention Resource Teacher for the 2023-2024 school year at a cost of \$3,300, as recommended by the Superintendent.

Roll Call Vote

- b. Motion to accept, with gratitude the donation of \$564.50.00 from the Kingwood Township Educational Foundation, for Spring 2024 Grants, as recommended by the Superintendent.

Roll Call Vote

- d. Motion to approve the submission of Memorandum of Agreement to Hunterdon County, as recommended by the Superintendent.

Roll Call Vote

- e. Motion to approve the Student Safety Data Report, as recommended by the Superintendent.

Roll Call Vote

- f. Motion to approve the following resolution:

WHEREAS, the New Jersey School Boards Association has declared January 2024 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Kingwood Township Board of Education is one of 581 local school boards in New Jersey that sets policies and over-sees operations for public school districts; and

WHEREAS, the Kingwood Township Board of Education embraces the goal of high quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of more than 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores; and

NOW, THEREFORE, BE IT RESOLVED, that the Kingwood Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2024 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, that the Kingwood Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Roll Call Vote

VIII. Committee Reports

1. Communication/Education/Policy Committee (D Herbel, S. Daly-Padron, J. Jankech and M. Valachovic)
 - a. Motion to approve the first reading of the following policies and regulations:

Policy Number/Regulation Number	Title
P2270	RELIGION IN THE SCHOOLS
P5111	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
P5116	EDUCATION OF HOMELESS CHILDREN AND YOUTHS
P5111	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
P5116	EDUCATION OF HOMELESS CHILDREN AND YOUTH

Roll Call Vote

- b. Motion to approve the second reading of the following policies and regulations:

Policy Number/Regulation Number	Title
P3161	EXAMINATION FOR CAUSE
P3212	ATTENDANCE
R3324	RIGHT OF PRIVACY
P4161	EXAMINATION FOR CAUSE
R4212	ATTENDANCE
P4324	RIGHT OF PRIVACY
P8500	FOOD SERVICES
R1642.01	SICK LEAVE
R3212	ATTENDANCE
R4212	ATTENDANCE

Roll Call Vote

- c. Motion to approve the following field trips for the 2023 - 2024 school year, as recommended by the Superintendent:

Location	Grade/Selection/Group
Bucks County Children's Museum, New Hope PA	Kindergarten
DaVinci Science Center, Allentown PA	Grade 3
AMS, Alexandria, NJ	Jazz Band
Monroe Township Jazz Festival, Monroe Township, NJ	Jazz Band
Grow a Row, Pittstown, NJ	Grade 8

Roll Call Vote

- d. Motion to approve a tuition contract between Kingwood Township School and Milford

Public School District, for the 2023-2024 school year, for (1) one 3rd grade student to attend, at a tuition cost not to exceed \$21,934.00; billed at the daily rate of \$120.51 and all supplemental costs in the IEP to be billed separately, as recommended by the Superintendent.

Roll Call Vote

2. Personnel Committee (S. Sklodowsky, K. Bloom, R. Pitzner)
 - a. Motion to approve the travel and expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms, as recommended by the Superintendent.

Roll Call Vote

- b. Motion to approve the following staff for additional hours at the contractual rate of \$50.00 per hour, as recommended by the Superintendent.

STAFF	NOT TO EXCEED	REASON
Mary Bill	\$400.00	Homework Club
Mary Ellen Mandatta	\$200.00	Homework Club
Sara Oberhauser	\$650.00	Homework Club
Jennifer Adase	\$650.00	Homework Club

Roll Call Vote

- c. Motion to approve Rick Falkenstein, Superintendent to attend and travel to the National Conference on Education for the School Superintendent's Association, in San Diego, CA, from February 14 - February 17, 2024 at a cost not to exceed \$3,756.23.

Roll Call Vote

- d. Motion to approve the paid sick leave and enact FMLA for, Kristen Grieco, Teacher, TCH-EL-LNGA-FL-2, effective February 9, 2024 through March 22, 2024, utilizing the following, as recommended by the Superintendent:

Leave:	Dates:	Days/Weeks
Paid Disability	02/09/2024 - 3/22/2024	30 Sick Days
FMLA	02/09/2024 - 3/22/2024	7 weeks

Roll Call Vote

- e. Motion to approve the following staff members for additional hours, for additional programming as required for a student as recommended by the Superintendent:

STAFF	HOURS	NOT TO EXCEED
Megan Domzalski	25	\$1,250.00
Ella Hurley	10	\$500.00

Roll Call Vote

- f. Motion to approve the paid sick leave and enact FMLA for, Meaghan Emmons, Asst to SBA, SPT-EL-APAR-NA-1/SPT-EL-TRNS-NA-1, effective February 1, 2024 through February 13, 2024, utilizing the following, as recommended by the Superintendent:

Leave:	Dates:	Days/Weeks
Paid Disability	02/01/2024 - 2/13/2024	9 Sick Days
FMLA	02/01/2024 - 02/13/2024	2 weeks

Roll Call Vote

- g. Motion to approve Lianna Lazur, Teacher, TCH-EL-LNGA-FL-4, for an internship of 300 hours, as recommended by the Superintendent.

Roll Call Vote

- h. Motion to approve the following course for Julia Fuhrmeister, Teacher, TCH-EL-BSI-FL-2, for the 2024-2025 school year, as recommended by the Superintendent.

School	Course	Cost:	Semester
Liberty University	Foundation of Education	\$2,144.00	Summer 2024
Liberty University	Curriculum Evaluation	\$2,144.00	Summer 2024
Liberty University	Curriculum & Methods for Effective Instruction	2,144.00	Fall 2024

Roll Call Vote

3. Operations Committee (K. Bloom, J. Jankech, J. Fyock, G Vitale)

- a. Motion to approve the following resolution:

WHEREAS, N.J.A.C 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-2025 school year, and

WHEREAS, the Kingwood Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students or participation in SEMI would not provide a cost benefit to the District based on the attached projection of the District's available SEMI reimbursement for the 2024-2025 budget year.

NOW, THEREFORE BE IT RESOLVED, that the Kingwood Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of the N.J.A.C. 6A:23A-5.3 for the 2024-2025 school year.

Roll Call Vote

- b. Motion to approve the transfer \$55,070 from surplus and increase line 11-190-100-610 in the amount \$25,070.00 and 11-000-262-340 in the amount of \$30,000.00.; in the 2023-2024 Budget for the 2022-2023 Extraordinary Aid received in September 2023

Roll Call Vote

- 4. Finance/Budget Committee (R. Pitzner, K. Bloom, J. Fyock)
- 5. Standing Committee Reports
 - 1. Hunterdon County School Boards (D. Frank)
 - 2. NJ School Boards (K. Bloom)
 - 3. Hunterdon County ESC (D. Herbel)
 - 4. KTS PTA (G. Vitale)
- 1. New Business
- 2. Old Business
- 3. Recognition of the Public

